

## LEAVE OF ABSENCE FROM GRADUATE STUDIES

Last name:	First name:	Student no.:
MScA <input type="checkbox"/> PhD <input type="checkbox"/>	Program:	
Research supervisor:		
Co-supervisor:	Co-supervisor:	

- Only students registered for a research-based master's or doctorate may take a leave of absence from studies.
- No academic activities may be carried out during the leave of absence period.
- In total, 3 semesters (consecutive or otherwise) may be taken in leave of absence throughout the program of study. A leave of absence does not permit the student to exceed the limit time for the program.
- A student may not receive financial aid during the leave of absence period, given that the student is not registered during that time.

(Graduate Studies – General Regulations, Article 7.9)

I wish to take a leave of absence from my studies for the following semester(s):  Fall \_\_\_\_\_  Winter \_\_\_\_\_  Summer \_\_\_\_\_

The reasons in support of my request are as follows:

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\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

### PROGRAM APPROVAL

Leave of absence from studies approved for the following semester(s):  Fall \_\_\_\_\_  Winter \_\_\_\_\_  Summer \_\_\_\_\_

\_\_\_\_\_  
Research supervisor's signature and date

\_\_\_\_\_  
Research co-supervisor's signature and date

\_\_\_\_\_  
Signature of the Graduate Programs Coordinator

\_\_\_\_\_  
Date

### RESERVED FOR USE OF THE REGISTRAR'S OFFICE

Leave of absence approved for the following semester(s):  Fall \_\_\_\_\_  Winter \_\_\_\_\_  Summer \_\_\_\_\_

Leave of absence from studies refused for the following reasons:

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\_\_\_\_\_  
Authorized signature for the Registrar's Office

\_\_\_\_\_  
Date