

One-term exchange students: details about your study permit application

Students coming on a one-term exchange can either come to Canada as visitors or with a study permit. This guide provides you with some information about applying for a study permit. This information is complementary to [the instructions available on the Immigration, Refugees and Citizenship Canada \(IRCC\) website](#).

Follow the steps below:

1. Follow the instructions and [create an online account on the IRCC website](#).
2. Once you have created your account, select the following option:


I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if you are eligible to apply for a visa and/or permit, apply for Express Entry, and begin an online application.

If you begin your application **after you have logged into your account**, you will not receive a personal reference code, as the system will save your document checklist right into your account.

Determine your eligibility and apply online:

Visitor visa, study and/or work permit



Express Entry (EE)

International Experience Canada (IEC)

3. Answer the question prompts from the IRCC wizard. One-term exchange students should indicate that they are coming to study for more than six months, so that they can be directed to a study permit application.

Find out if you're eligible to apply

What would you like to do in Canada? *(required)* ?

Study

How long are you planning to stay in Canada? *(required)*

Temporarily - more than 6 months



Select the code that matches the one on your passport. *(required)* ?

Please make a selection

4. You must complete all the forms that appear on your document checklist. In the “*Application for Study Permit Made Outside of Canada (IMM1294)*” pay attention to the following questions :

DETAILS OF INTENDED STUDY IN CANADA			
1 I have been accepted at the following education		Indicate Polytechnique Montréal's DLI number : 019359011070	
*a) Name of School		b) My level of study will be:	c) My fi
d) Complete address of school in Canada			
*Province	*City/Town	*Address	
2 a) Designated Learning Institution # (O#)		b) My Student ID # is:	3 Duration of expected study
			*From YYYY-MM-DD
			*To YYYY-MM-DD

5. Upload the following documents in the reserved spaces and complete your application with the other supporting documents:

Supporting Documents			
Supporting Documents			
	Document Name	Instructions	Options
Upload your CAQ exemption letter provided by Polytechnique Montréal	Family Information Form (IMM5707) (required)	?	Upload File
	Certificat d'acceptation du Québec (CAQ) (required)	?	Upload File
Not Provided	Student Exchange Letter (required)		Upload File
Not Provided	Passport (required)		Upload File
Upload your Polytechnique Montréal admission letter for your exchange program.	Letter of Acceptance (required)		Upload File
	Proof of Means of Financial Support (required)	f	Upload File