

GRADUATE COURSE DROP OR PROGRAM WITHDRAWAL

Last name:		First name:		Student no.:			
MI <input type="checkbox"/>	DESS <input type="checkbox"/>	MEng <input type="checkbox"/>	MScA <input type="checkbox"/>	PhD <input type="checkbox"/>	Ind. <input type="checkbox"/>	Program:	
Option or orientation:				Microprogram:		Research supervisor:	
Co-supervisor:				Co-supervisor:			

COURSE DROP

In keeping with Article 7.7 of the graduate studies calendar, I wish to drop the following course(s):

Semester	Course number	Course title
_____	_____	_____
_____	_____	_____
_____	_____	_____

Tuition fees: Tuition fees must be paid for dropped courses. A dropped course will be listed in your file with the grade "R." It will be automatically moved back into your study plan and you must take it a second time. To replace it with another course, you must complete a Change of Study Plan form.

_____ Student's signature

_____ Date

PROGRAM WITHDRAWAL

In keeping with Article 7.8 of the graduate studies calendar, I wish to withdraw from my program for the following reason(s):

Note: You must hand in your student card to the Registrar's Office along with this form.

(not necessary if tuition fees are maintained)

Tuition fees:

When a student withdraws from the program after the change deadline, all tuition fees must be paid, including group insurance fees.

To cancel either one or both of the insurance plans, the student must contact the Alliance pour la santé étudiante au Québec (ASEQ) directly at 514 844-3733 regarding health and dental coverage. If the insurer agrees to provide reimbursement, the cheque will be made payable directly to the student.

To cancel health and hospitalization insurance for foreign students, the student must come in person to the Registrar's Office (Room A-201) and turn in his or her health insurance card.

_____ Student's signature

_____ Date

RESERVED FOR THE REGISTRAR'S OFFICE

Comments: _____

_____ Authorized signature for the Registrar's Office

_____ Date

N.B.: To drop a course taken outside the institution, you must go through the [CRÉPUQ website](http://www.crepuq.com).