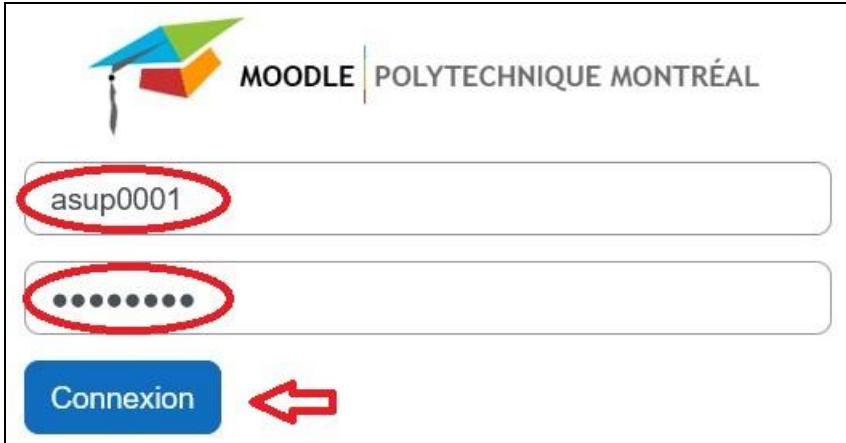


Instructions for the supervisor who completes the intern's evaluation on Moodle (Polytechnique Montreal)

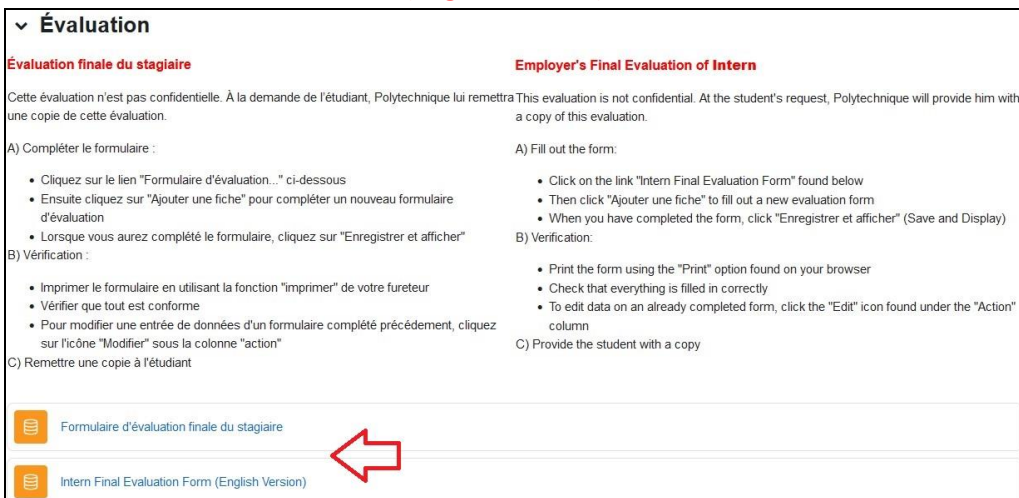
- 1) Go to <https://moodle.polymtl.ca> and enter MOODLE « user ID » and « password » that was emailed by the Internships and Jobs Services of Polytechnique Montreal.



- 2) Click on « Évaluation stagiaire »



- 3) Click on « Intern final evaluation (English version) »




4) Click on « Ajouter une fiche »


Intern Final Evaluation Form (English Version)

- Click "AJOUTER UNE FICHE" to complete a new evaluation form
- Or
- To review a previously completed form, click on the icon "modify" in the "Actions" column

Groupes séparés: esup0144



Pas encore de fiche

 [Ajouter une fiche](#)

5) Complete the form

STUDENT INTERN'S EVALUATION

Intern's name:

Intern's school ID:

Company name:

Supervisor's name:

Supervisor's telephone (office):

*Rate according to your expectations
(NA / NO = Not applicable/Not observed)*

A. Act professionally

During the internship, the student has shown that he/she is able to:

Show initiative (actions, suggestions, ideas, etc.): Clearly below the expected level
 Almost at the expected level
 Conform to the expected level
 Exceeds the expected level
 Not applicable / Not observed

Organize him/herself by establishing priorities and schedules: Clearly below the expected level
 Almost at the expected level
 Conform to the expected level
 Exceeds the expected level
 Not applicable / Not observed

Fulfill the responsibilities of the job: Clearly below the expected level

To save the evaluation

To save the evaluation and complete the evaluation of a second intern ?

6) At the bottom of the form, click on « enregistrer » to save

7) To modify a previously completed form, click on the modify icon in the « Actions » column

Intern Final Evaluation Form (English Version)


- Click "AJOUTER UNE FICHE" to complete a new evaluation form
- Or
- To review a previously completed form, click on the icon "modify" in the "Actions" column

Groupes séparés: esup0144

Vue liste

Fiches par page: 10 Rechercher: Trier par: Date ajout Ascendant Recherche avancée Enregistrer les réglages

FICHES

Login	Student ID	Student	Company	Supervisor	Form	Actions	Date created	Date modified
eSUP0144 Evalstag	1234567	Jean Bidon	ABCD inc.	Marie Unetelle	Fiche étudiant	 	15 nov. 2023	15 nov. 2023

Don't hesitate to contact us at 514-340-4730 or stages.emplois@polymtl.ca